

## Dads Program Coordinator

Posted Sept 6/06

Nanaimo Men's Resource Centre

418D Fitzwilliam St. Nanaimo BC V9R 3A7 [www.nanaimomen.com](http://www.nanaimomen.com)

Nanaimo Men's Resource Centre is a non-profit organization providing support to men and their families. The services provided for men and women include counseling, group support, workshops, production of educational materials, programs such as Anger in Control, Dads Make a Difference and Parental Alienation Awareness. We research resources and provide referrals to other organizations.

Full time – salary: negotiable, depending on experience.

Start date: ASAP

- ◆ **Job Description:** Coordination of a new outreach program providing parenting support to Dads.
- ◆ **Duties:** Researching resources, event planning, providing liaison with volunteer organizations, organizing and scheduling a volunteer outreach program.
- ◆ **Qualification:** Must have a strong sense of organization, consistent attention to detail, competent computer, research and facilitation skills. The ability to work in a team setting and to be a self-starter are crucial. The ideal candidate will have DTP and website maintenance skills.

This job is open to everyone, however, if you are eligible for the Wage Subsidy Program, please advise the employer in your cover letter.

To be eligible for the Wage Subsidy Program you must be unemployed and:

- ◆ Have a current Employment Insurance claim, or
- ◆ Have had an Employment Claim in the past three years, or
- ◆ Have had a Maternity/Parental claim in the last five years

Apply in writing only by mail, fax or e-mail to:

[nmrc\\_michael@shaw.ca](mailto:nmrc_michael@shaw.ca) or fax to 250.716.1557